



Tenant Contact Form

Please print a copy, complete the form, and fax the Wesgroup Office at 604-662-8188.

Company Name:	
Company Address:	
Company Telephone:	
Company Fax:	

Office Contact

Please list below the person or persons who will be responsible for representing your office in regards to maintenance and other general requests.

1st Office Contact

Name:	
Position:	
Office Number:	
Fax Number:	

2nd Office Contact

Name:	
Position:	
Office Number:	
Fax Number:	

After Hours Emergency Contacts

Please list two or more employees that can be contacted in the event of an emergency situation after hours. Please list contacts in the order you wish them to be contacted.

1st Emergency Contact

Name:	
Office Number:	
Home Number:	
Cellular Number:	
Pager Number:	

2nd Emergency Contact

Name:	
Office Number:	
Home Number:	
Cellular Number:	
Pager Number:	

3rd Emergency Contact

Name:	
Office Number:	
Home Number:	
Cellular Number:	
Pager Number:	

Information Supplied By: _____ Date: _____